

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 6, 2015

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:01 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mrs. Taylor and Mr. Parisio.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Natalie Massa

### 2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting of June 25, 2015. Mr. Geiger moved, seconded by Mr. Parisio to approve the abovementioned minutes.  
**AYES: Ward, Knight, Geiger, Taylor & Parisio**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 2.2 Approve the Agenda for August 6, 2015. Mr. Geiger pulled Items 6C-1, 6C-5 and 6C-9 and pulled Item 6C-10 for discussion. Mr. Ward pulled Item 6C-14. Mr. Geiger moved, seconded by Mrs. Taylor, to approve the Agenda for August 6, 2015.  
**AYES: Ward, Knight, Geiger, Taylor & Parisio**  
**NOES: None**  
**MOTION PASSED: 5-0**

### 3. RECOGNITION OF RETIREE

- 3.1 Jan Beaufait – Carrie Brown and Dr. Geivett presented Mrs. Beaufait with a plaque of recognition for her 20 years of service to the students of Murdock Elementary School as an educator. Mrs. Beaufait was described as supportive, always positive and smiling, a team player, and honest.

### 4. PUBLIC COMMENTS

Natalie Massa and Amanda Samons discussed the Costa Rica trip that Miss Massa was awarded at last year's National FFA Convention.

### 5. REPORTS

5.1 **Employee Associations (WUTA & CSEA) - None**

5.2 **Principals**

**(MES) Mrs. Brown Reported:**

- Enrollment is currently 629 students.
- Average class size is 25, with 5<sup>th</sup> grade having the largest class sizes and Kindergarten having the smallest.
- 5 new teachers were hired in various grade levels.
- 11 teachers covering all grade levels are participating in a CSU, Chico/Chico Unified School District math training program which will take place over a 3 year period.
- Back to school registration will be held on August 10-11.
- A Murdock student passed away this summer. A fund has been set up to help the family with expenses. Services will be held on August 8-9.

**(WIS) Mr. Sailsbery Reported:**

- There are 5 new staff members at WIS which includes 3 GCOE employees.
- The 6<sup>th</sup> Grade Parent Orientation was held on August 6<sup>th</sup>, with 66 parents attending. That was a higher number of parents than in previous years.

- Mr. Shively received a CTA Grant for \$19,900 for the River Jim program. He will do overnight trips as well as take all 6<sup>th</sup> grade classes on a day trip.
- 2 WIS math teachers are also participating in the CSU, Chico/Chico Unified School District math training program.
- 20 new students have been enrolled, with 5 more pending.
- Current enrollment is 331.

**(WHS) Mr. Bazan Reported:**

- Transition is the key word for WHS -New block scheduling and new staff members. WHS will have 13 new faces on campus, including a new principal.
- Freshman Orientation will be held on August 10, 2015, at 10:00 a.m.
- Plus Period will be a great opportunity for students to help with failing grades. It's a great incentive for athletes, with the coaches' support, to keep their grades up in order to play.
- The weight room at WHS is updated and is a state of the art facility. Thanks to the District and the Boosters for providing the money, Mr. Geiger and crew, BJ Boyd, Sherry Brott and the "Painted Ladies", Alan Sinclair, board members and the community.

**(WCHS) Dr. Geivett Reported:**

- Mr. Prinz, the WCHS teacher will be back on August 12<sup>th</sup>. Liz Beck is already back working.
- Current enrollment is 23 students, with 17 of them Seniors – highest number in quite a few years.

**5.3 Director of Business Services – Mrs. Beymer Reported**

- Lottery Sales have increased. There will be an additional \$16,000 in unrestricted dollars and \$9,000 in restricted dollars.
- Mandated cost reimbursement will be \$550,000 instead of upwards of \$800,000. This is one time, additional, unrestricted money. A portion of the dollars will be used for an educator effectiveness program which will be a little over \$100,000 to be used over 3 years to assist all certificated staff members in professional development opportunities.
- Auditors were in the District on July 6-7. No extensive findings were isolated – just a couple of small recommendations.

**5.4 Director of Categorical Programs – Mrs. Perez Reported**

- CAASPP reports will be released in late August and mailed home.
- Mrs. Perez distributed a CAASPP Sample Score Report to the Board and audience to explain how to read the new reports.

**5.5 Superintendent – Dr Geivett Reported**

- The key word is "change" –with 16 new teachers and 3 new classified employees, with more to be hired.
- Thanks to all the staff members for coming in and working this summer, specifically Steve Permann, the new Maintenance Lead who has been going to trainings and getting his crew going. Also, he wanted to thank Karen Hanson and the custodial crew for getting the facilities up to speed and ready to go for day one.
- The MES roofing project is just about complete.
- Portables have been resided.
- The irrigation project at WIS is nearly completed. Having water on our own well will save money.
- Bark has been brought in to the MES playground.
- Staff have been moving teacher equipment to accommodate new and veteran teachers.
- Floor cleaning/stripping and other preparations have been done to get ready for the new school year.
- A date for the new asphalt repair has not been set yet. Steve Permann is working with the contractor on getting a date to begin work.
- Some professional development opportunities were set over the summer – Aeries.Net/Aeries Gradebook, curriculum, state standards, new math materials, asbestos abatement and pool maintenance trainings.
- Worked on personnel related issues– hiring staff, retirements/resignations.
- Information and a brief discussion occurred regarding purchasing a new Ag Van for WHS.
- Dr. Geivett commended everybody who worked on the weight room project.

**5.6 Board of Education Members**

**Mr. Ward:**

- Thanks for all the improvement, clean-up, and hard work that occurred over the summer to our facilities.
- Thanks to the all the volunteers who helped in the weight room.

**Mrs. Knight:**

- Attended PBIS (Positive Behavioral Interventions & Supports) conference.
- Has been going around and seeing all staff working hard at the schools.

**Mr. Parisio:**

- Looking forward to the block scheduling at WHS.
- Welcome to the new staff

**Mrs. Taylor:**

- Welcomed the new staff.
- Thanks to Dr. Geivett and WHS Staff for allowing the Willows Hydro Jets to use the pool at WHS.
- Thanks to everyone who worked on the weight room.
- Looking forward to the Block Schedule at WHS.

**Mr. Geiger:**

- Read a card from CSBA Nathaniel Browning commending WUSD on the summer program held at WIS.
- Thank you to his family and many other community members as well as Willows Hardware, the “Painted Ladies”, Tony Tapia, BJ Boyd for their work in transforming the weight room.

**6. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from Wilbur-Ellis in the amount \$5,000.00 to go towards the WHS Ag Dept. (greenhouse).

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Requests of Students #15-16-12 through #15-16-22 to attend school in another district for the 2015/16 school year.

**C. HUMAN RESOURCES**

1. Approve employment of Danielle Andrade, WHS Certificated Teacher, effective 8/12/2015.
2. Approve employment of Jen Carriere, WHS Certificated Teacher, effective 8/12/2015.
3. Approve employment of Ernie Freer, WIS/WHS Certificated Teacher, effective 8/12/2015.
4. Approve employment of Eloise Lengyel, WHS Certificated Teacher, effective 8/12/2015.
5. Approve employment of Michael Roebuck, WHS Certificated Teacher, effective 8/12/2015.
6. Approve employment of Azucena Medina, MES Instructional Aide I, effective 8/13/2015.
7. Approve employment of Stephanie Southam, WIS Secretary I, effective 7/23/2015.
8. Approve employment of Merrie Busch, WUSD Independent Study Certificated Teacher, effective 8/12/2015.
9. Approve employment of Amy Steele-Stemple, WUSD Director of Categorical Programs/Special Projects, effective August 1, 2015.
10. Approve employment of Shane Humphreys, WHS Principal, effective 8/7/2015.
11. Accept resignation from Holly McLaughlin, WHS Principal, effective 7/9/2015.
12. Approve retirement of Tim Hall, WUSD Maintenance II, effective October 4, 2015.
13. Approve an increase in hours for MES Instructional Aide II from 3.9 hrs/day to 6.0 hrs/day for the 2015/16 school year.
14. Approve the employment of the following WHS Fall Sports Coaches for the 2015/16 school year:
 

Varsity Football – Head Coach	Jim Ward
Varsity Football – Assistants	Julio Garcia & Manuel Rakestraw
Varsity Football – Volunteers	Mike Biggs, Fabian Reynoso & Jeff Lopeteguy (Pending Clearance)
JV Football – Head Coach	Darren Reed
JV Football – Assistant	Jose Cano
JV Football – Volunteer	Byron Sites
Varsity Volleyball – Head Coach	Carol Martin
JV Volleyball – Head Coach	Lisa Vlach
Varsity Girls Tennis – Head Coach	Karen McSpadden
Cheerleading – Volunteer	Becky Biggs
Swimming – Volunteers	Dina Ibrahim
	Amy Lindsey (Pending Clearance)

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 6/24/15 through 7/29/15.
3. Approve ASB Quarterly & Annual Reports (MES/WIS/WHS).

Mrs. Knight moved, seconded by Mr. Geiger, to approve the Consent Calendar, excluding Items 6C-1, 6C-5, 6C-9, 6C-10 and 6C-14 .

**(CONSENT VOTE)**

**AYES: Ward, Knight, Geiger, Taylor & Parisio**

**NOES: None**

**MOTION PASSED: 5-0**

Mr. Geiger moved, seconded by Mrs. Knight, to approve Item 6C-10 employment of Shane Humphreys, WHS Principal, effective 8/7/2015.

**AYES: Ward, Knight, Geiger, Taylor & Parisio**

**NOES: None**

**MOTION PASSED: 5-0**

Dr. Geivett welcomed Shane Humphreys to the team. Mr. Bazan welcomed him and presented him with a WHS shirt. Mr. Humphreys thanked everyone and said that he looks forward to working in Willows.

Mr. Geiger moved, seconded by Mrs. Taylor, to approve item 6C-14 Employment of WHS Fall Sports Coaches for the 2015/16 school year.

**AYES: Knight, Geiger, Taylor & Parisio**

**NOES: None**

**ABSTAIN: Ward**

**MOTION PASSED: 4-0-1**

**7. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints) No action taken – information only.
2. **(Discussion/Possible Action)** Funding WIS Athletics – Dr. Geivett addressed the board regarding the potential of fully funding or partially funding WIS Athletics in conjunction with the WIS Boosters. After discussion, the Board directed Dr. Geivett to research 1) the possibility of fully funding WIS Athletics and the potential sustainability; and 2) the District funding an Athletic Director with additional funds to be used for equipment and supplies up to \$15,000 in conjunction with the WIS Boosters. This item to be brought back to the September meeting. No action taken.
3. **(Action)** Approve Disposal of Obsolete/Unsafe Weight Equipment at Willows High. Mrs. Knight moved, seconded by Mrs. Taylor to approve the disposal of obsolete/unsafe weight equipment at Willows High.

**AYES: Ward, Knight, Geiger, Taylor & Parisio**

**NOES: None**

**MOTION PASSED: 5-0**

**B. EDUCATIONAL SERVICES**

1. **(Action)** Approve 2015/16 Bus Routes. Mr. Geiger moved, seconded by Mr. Parisio to approve the 2015/16 bus routes.

**AYES: Ward, Knight, Geiger, Taylor & Parisio**

**NOES: None**

**MOTION PASSED: 5-0**

2. **(Action)** Approve the starting date and times of WUSD schools for the 2015/16 school year. Mr. Geiger moved, seconded by Mr. Ward to approve the starting date and times of WUSD schools for the 2015/16 school year, with the correction on the flyer of school starting on “Thursday” not “Monday”.

**AYES: Ward, Knight, Geiger, Taylor & Parisio**

**NOES: None**

**MOTION PASSED: 5-0**

**C. HUMAN RESOURCES**

1. **(Action)** Approve the Declaration of Need for Fully Qualified Educators for the 2015/16 school year. (Annual requirement). Mrs. Knight moved, seconded by Mr. Geiger to approve the Declaration of Need for Fully Qualified Educators for the 2015/16 school year.  
**AYES: Ward, Knight, Geiger, Taylor & Parisio**  
**NOES: None**  
**MOTION PASSED: 5-0**

**D. BUSINESS SERVICES**

1. **(Action)** Approve Agreement for Professional Services between WUSD and Dannis Woliver Kelley for the 2015/16 school year. Mrs. Knight moved, seconded by Mr. Parisio to approve the Agreement for Professional Services between WUSD and Dannis Woliver Kelley for the 2015/16 school year.  
**AYES: Ward, Knight, Geiger, Taylor & Parisio**  
**NOES: None**  
**MOTION PASSED: 5-0**
2. **(Action)** Approve Agreement for Professional Services between WUSD and Capitol Advisors Group, LLC for the 2015/16 school year. Mr. Parisio moved, seconded by Mr. Geiger to approve the Agreement between WUSD and Capitol Advisors Group, LLC for the 2015/16 school year.  
**AYES: Ward, Knight, Geiger, Taylor & Parisio**  
**NOES: None**  
**MOTION PASSED: 5-0**
3. **(Action)** Approve the Barceloux-Tibessart Grant (\$4,152.00) for the WHS Ag Department. A letter documenting this grant was distributed to the Board and members of the audience. Mrs. Knight moved, seconded by Mrs. Taylor to approve the Barceloux-Tibessart Grant in the amount of \$4,152.00 for the WHS Ag Department.  
**AYES: Ward, Knight, Geiger, Taylor & Parisio**  
**NOES: None**  
**MOTION PASSED: 5-0**
4. **(Action)** Approve USDA Rural Development Grant (\$10,000.00) for the WHS Ag Department. Mr. Ward moved, seconded by Mr. Geiger to approve the USDA Rural Development Grant in the amount of \$10,000 for the WHS Ag Department.  
**AYES: Ward, Knight, Geiger, Taylor & Parisio**  
**NOES: None**  
**MOTION PASSED: 5-0**

**8. ANNOUNCEMENTS**

- 8.1 Freshman Orientation will take place on August 10, 2015 from 10:00 a.m.-12:00 noon.
- 8.2 Wednesday, August 12, 2015 – Certificated Professional Development Day (Staff Luncheon at 12:00 noon – WHS Cafeteria).
- 8.3 The WHS Boosters Golf Tournament Fundraiser will be held on Saturday, August 15, 2015.
- 8.4 Back to School Nights are as follows:
 

WCHS	Tuesday, August 25 <sup>th</sup> at 6:00 p.m.
Murdock	Thursday, August 27 <sup>th</sup> at 5:30 p.m.
WIS	Thursday, September 10 <sup>th</sup> at 6:00 p.m.
WHS	Wednesday, September 16 <sup>th</sup> at 6:00 p.m.
- 8.5 The next Regular Board Meeting will be held on September 3, 2015, at 7:00 p.m. at the Willows Civic Center.
- 8.6 Monday, September 7, 2015 is a school holiday – Labor Day.
- 8.7 Monday, September 21, 2015 is a non-instructional student day and professional development day for certificated employees.

**9. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS – None**

At 9:14 p.m. the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 9:20 p.m.

10.1 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release.

10.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation  
(one case)

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

At 9:26 p.m. the meeting reconvened to Open Session. President Geiger reported out:

Item 10.1 Direction given to the Superintendent

Item 10.2 Direction given to the Superintendent

12. **ADJOURNMENT**

The meeting adjourned at 9:27 p.m.